

AAT APPRENTICESHIP SCHOOL LEAVER PROGRAMME

Our school leaver programme's a fantastic way to kickstart your career in accounting – in fact, many of our Partners actually started out this way too!

The programme's open to school or college leaver level and no degree's required! It's a great chance to 'dip your toes' into the world of an Audit, Accounting and Business Advisory firm, whilst starting your journey towards becoming an Accountant.

You'll be part of a supportive team looking after a high-quality client base, and will quickly take on responsibilities, whilst working towards your accounting qualification with us. Gaining the necessary hands-on experience in the office to build your career whilst assisting some of our SME clients' businesses is a fundamental part of our School Leaver Programme. We understand that what you do when you're not working matters just as much to us as what you do at work. Which is why we recognise and celebrate our team, both inside and outside of work, by upholding the importance we place on a healthy work-life balance. Starting your career journey with us isn't only fulfilling but also enjoyable. Our team's friendly, sociable, and supportive – you're sure to make friends here for the long haul!



WHAT'S INCLUDED?

- We've 'got your back' – we cover your training costs, exams, and professional qualifications.
- You'll have your own mentor whilst receiving guidance from other experienced colleagues.
- Great career progression opportunities across the group.
- Diverse workload to keep things interesting.
- 'Earn while you learn'.
- We offer meaningful support as you tackle your exam training and the exams themselves. We're all about seeing you succeed, so we'll only sign you up for exams when you're really ready.

WHAT ARE WE LOOKING FOR?

- 112 UCAS points or more.
- GCSE Maths and English at grade 4/grade C or higher.
- You're driven, hardworking, and love diving into numbers.
- Professional? Check. Team Player? Double check. Attention to detail? Absolutely!
- You're keen to build connections and are ready to grow your technical knowledge with our help.
- We're all about trust with our clients – so honesty, integrity, and being approachable are important to us.
- You're dedicated and committed to juggling professional exams and client work.

QUALIFICATION

We'll support you to earn the Association of Accounting Technicians (AAT) qualification through an apprenticeship, either at Level 3 or Level 4. It's a 15 month programme that includes work experience, exams, and structured personal development in line with professional standards.

WHAT WILL I BE DOING?

We have apprentices in Business Services (Accounts) and sometimes in our Audit departments. You'll work across different teams to gain a broad knowledge of all accounting disciplines. You'll learn about the fundamentals of accounting and bookkeeping, interpretation of financial data, as well as company and business taxation, on behalf of our clients. And what's equally as important is learning how to work effectively in a team, building strong and lasting professional relationships and how to deliver an exceptional client service. This is a diverse role and you need to be prepared to 'roll your sleeves up' and have a willingness to learn, as every day's different.

NEXT STEPS

Once you've achieved your AAT qualification, we can support you further if you want to continue to study for a professional qualification. You can move on to the Association of Chartered Accountants (ACA) or Association of Chartered Certified Accountants (ACCA) qualification via an apprenticeship. Both are level 7 qualifications, equivalent to a Master's degree at university. We'll fund these studies and once again, you can earn while you learn.

WE'RE HERE TO HELP YOU.

Please contact our recruitment team with any questions or concerns you might have. You can contact us at: careers@tc-group.com



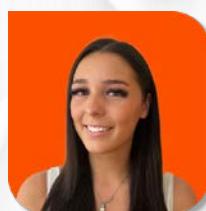
WENDY MCGARVEY

HR DIRECTOR FOR TC GROUP –
HEAD OF HR CLIENT ADVISORY
(LONDON & SOUTH)



LINDSAY VIVIER

INTERNAL RECRUITMENT
MANAGER



LAYLA STANTON

RECRUITMENT ASSISTANT



HOLLY WILLMOTT

RECRUITMENT ASSISTANT